



# CHI ALPHA SIGMA

Excellence in Athletics and Academics

## PROCESS FOR INDUCTING STUDENT-ATHLETES

### % Ensure that chapter dues for the current academic year have been paid.

æ The renewal dues may be paid for via the online store with a credit card or email Kellen ([kellen@ncahs.org](mailto:kellen@ncahs.org)) for an invoice to pay by check.

### & An induction ceremony may take place once a year.

æ While most chapters choose to have their inductions in the spring, the induction may take place at any time a chapter chooses during the academic year.

à The induction can be a standalone event or added to an awards banquet that already exists on campus.

### ' " Gather the information to determine which student-athletes are eligible.

æ Student-athletes must meet the following criteria:

æ Participated in their sport and be in good standing with their team.

æ Achieve junior standing (or higher) any time after the completion of their fourth (4<sup>th</sup>) full time semester.

È *Transfer student-athletes must serve one year in residence at their current institution before being eligible for induction unless they are in their final academic year and are graduating.*

æ Earned a 3.50 cumulative GPA or higher.

È *GPA may be verified by any individual who has the authority to review this information at each chapter.*

æ Be of good character, as determined by each chapter in consultation with their coach and athletics staff.

### ( " Input data into a spreadsheet for inductee submission.

æ A template is available for download at [chialphasigma.org](http://chialphasigma.org), but a simple Excel file with the following information will be accepted:

æ College/university name

æ Chapter advisor name and email

æ Student-athlete name

æ Student-athlete's sport(s)

æ Student-athlete's current academic year (*junior or senior*)

### ) " Submit induction class to Chi Alpha Sigma staff.

æ Induction class may be submitted online at [chialphasigma.com](http://chialphasigma.com) in the current chapters page or;

à Email to either Kellen ([kellen@ncahs.org](mailto:kellen@ncahs.org)) or BJ ([bj@ncahs.org](mailto:bj@ncahs.org)).

### \* " Print certificates for induction ceremony.

æ A certificate template is available for use and is emailed to chapter advisors once an induction class has been received.

+ " G U Y' df Ygg' fY' YUg' Y' cZ] bXi WY' Yg' UbX' Wf' Ya cbmicb' UA `Yh' Yg' XYdU' fa Ybhk' YVg] h' UbX' gcW] U' a YX] U'

, " (OPTIONAL) Additional recognition and commencement items are also available for purchase through the online store at [chialphasigma.cf](http://chialphasigma.cf) .